



## **JOB DESCRIPTION**

**Job Title:** Outdoor Activity Assistant

**Location:** Canoe Wild, Grove Ferry Picnic Site, Canterbury, CT3 4BP

**Hours of work:** Minimum of 14 – flexible

**Contract:** Seasonal working – March – November.

### **Job Purpose:**

We are looking for a hardworking, customer focused, outdoor loving, individual to join our fantastic paddle sport company. The job will involve working between two main sites at Grove Ferry and Fordwich, offering paddle sport activities to our customers.

The role includes briefing the customers on the basic technique of paddling, delivering health and safety information, fitting customers with kit and equipment, lifting and loading craft as well as launching and retrieving our customers from the water. The job takes place in all weathers and can often involve long days. Tasks such as hitching the trailers to the van, conducting equipment checks, loading and strapping the craft to the van and trailers, working between the sites will all be part of your day to day working. You may also be required to sign in customers, handle the booking enquiries and answer the telephones at our peak times. Organising the craft and the day to day running of the hires will also be a requirement of the job.

You may also be asked to assist on the water during our paddle delivery sessions, having some paddle experience is desirable however training will be provided, having a strong level of water confidence is essential.

*Full training and equipment are provided*

### **The Person – Expertise & Experience:**

<b><i>Essential</i></b>	<b><i>Desirable</i></b>
<ul style="list-style-type: none"> <li>• Excellent customer service skills</li> <li>• Physically fit</li> <li>• Excellent time management skills</li> <li>• Great team player</li> <li>• Flexible and adaptable to working conditions</li> <li>• Strong communication skills</li> <li>• Available at least 2 days a week and throughout all of August.</li> </ul>	<ul style="list-style-type: none"> <li>• Availability 3 – 5 days a week</li> <li>• Experience handling enquires, answering telephones, dealing with customers</li> <li>• Previous experience in outdoor work, ideally in a sports setting</li> <li>• A passion for paddle sports</li> <li>• Paddle experience and or qualifications.</li> </ul>

**This is a fantastic opportunity to develop your all-round outdoor leadership skills in a supportive environment with plenty of scope for future training and qualifications.**

**If you wish to apply for the position, please send your CV and covering letter outlining your suitability for the position as well as when you could start work and how available you are to [jobs@canoewild.co.uk](mailto:jobs@canoewild.co.uk) or for more information on the roll please call 07947835688.**